

APPLICATION FOR A LICENCE FROM EUROPEAN COMPANIES (EU AND EEA) TO CARRY OUT OCCASIONAL PRIVATE SECURITY ACTIVITIES IN FRANCE

I. Information on the company

Provide the following documents:

- A licence application letter to practice addressed to the director of the CNAPS, dated and signed by the the company director or manager. It states the address of the company's registered office and the place(s) where the private security activity is carried out in France. Specify the type(s) of security activity to be carried out;
- An order form (a purchase order or service contract) accompanied if necessary by a translation into French, relating to the service in question and showing at least: the name and status of the principal, the dates and locations of the service, the number of agents involved and the type of activity carried out (surveillance and guarding, transport of cash, physical protection of individual). This document must be signed by both parties. Add any useful details about the service in question;
- A copy of the licence to carry out private security activities issued by the public authorities in the country where the company has its registered office, accompanied by a translation into French;
- An original extract of the certificate of registration with the trade and companies register or equivalent where the company has its registered office, accompanied by a translation into French.

II. Information on the directors/manager(s)

Provide the following documents:

- A legible copy of both sides of a valid identity document;
- An original extract, less than three months old of the criminal record of the country of origin, or, failing that, an equivalent document issued by a competent judicial or administrative authority of the country of origin, accompanied by a translation into French.

III. Requests for authorizations to practice for employees

Provide the following documents:

- A list of the agents involved in your services on French territory for whom a request for authorization to practice must be sent by the employer to the director of the CNAPS, in the form of a simple letter written in French;

For each agent provide:

- A legible copy of both sides of a valid identity document;
- An original extract, less than three months old of the criminal record of the country of origin, or, failing that, an equivalent document issued by a competent judicial or administrative authority of the country of origin, accompanied by a translation into French;
- A copy of the authorization to practice issued by the country of origin, accompanied by a translation into French;
- Proof of professional aptitude, accompanied by a translation into French.

Requests, accompanied by the above-mentioned documents, must be sent to the following email address:

cnaps-dt-idf-bo@interieur.gouv.fr